

# **PARKS AND RECREATION COMMISSION**

**Thursday, January 20, 2005**

**Daniel Boone City Building, 701 E. Broadway  
Mezzanine Conference Room**

**7:00 pm**

## **MINUTES**

**Commission Present:** Ann Gowans, Dan Devine, Bill Pauls, Larry Hine, Terry Kloepfel

**Commission Absent:** Dennis Knudson, Julia Grus

**Staff Present:** Mike Hood, Mike Griggs, Gary Ristow, Beth Giese

Meeting called to order at 7:00 pm by Gowans.

**Agenda:** The agenda was approved on a motion from Devine, seconded by Hine.

**Minutes:** The November minutes were approved on a motion from Kloepfel, seconded by Devine.

### **Monthly Report**

The November and December monthly reports were approved on a motion from Pauls, seconded by Kloepfel.

### **Rezoning – North of I-70 Drive NW and south and west of Westwind Drive**

Griggs – This property is currently in use as a duplex rental. There are no drainage issues. The staff see no adverse impact to Cosmo Park, specifically L.A. Nickell Golf Course, or Valleyview Park.

On a motion by Kloepfel, seconded by Hine, the Commission agreed to inform the Council that they see no adverse impact to Cosmo Park (L.A. Nickell Golf Course) or Fairview Park from the proposed rezoning.

**All in favor:** Gowans, Hine, Pauls, Devine, Kloepfel

**Motion carried.**

### **Rezoning – Northwest corner of Richland Road and Grace Lane**

Griggs – This is a vacant tract of land next to our new park, Lake of the Woods South. The developer wants to make it a planned development with multi-family homes and possibly some commercial development. Our park sits up stream from this land, so there are no drainage issues.

Gowans – How many homes will be built?

Griggs – The plans show 16 homes, but the developer is not locked into this plan but will likely stay very close to this plan. Nothing has been sold yet for commercial part of the property. We're always concerned about service stations and petroleum tanks. Even so, with the development all being downstream, it's not as critical as if it was above us.

Hood – This area is developing rapidly. We were fortunate to get the neighborhood park. It runs along the north fork of the Grindstone, so it fits in both with our green belt and trail plans.

Pauls – What size is the park?

Hood – The park is 11-12 acres. Three to four acres are developable land. We are 4-5 years away from

development of the park.

On a motion by Devine, seconded by Pauls, the Commission agreed to inform the Council that they see no adverse impact to Lake of the Woods South Park from the proposed rezoning.

**All in favor:** Gowans, Hine, Pauls, Devine, Kloepfel  
**Motion carried.**

### **Rezoning – Southwest corner of Sunflower St and State Route E**

Griggs – This is a vacant lot. There is so much between the lot and the golf course that there is no potential for adverse impact.

On a motion by Hine, seconded by Kloepfel, the Commission agreed to inform the Council that they see no adverse impact to Cosmo Park (L.A. Nickell Golf Course) or Valleyview Park from the proposed rezoning.

**All in favor:** Gowans, Hine, Pauls, Devine, Kloepfel  
**Motion carried.**

### **Park Special Use Applications**

Hood distributed and discussed information outlining changes to the park special use applications. Park special use permits are required by ordinance. We issue approximately 200-250 permits a year. For years, we've had a brief, one-page application. Events have become more complicated and requests have been increasing, so an in-house committee was formed to update and upgrade permit procedures.

At this same time, the Mayor requested a report on the issue of selling products in the parks. Hood discussed this report with the Commission. The concept of the concessionaire was developed to provide a service to park users, but letting anyone sell anything in the park could potentially infringe upon the park users' enjoyment of the park. Through research of other park departments, we saw that most departments have a provision that, with permission, selling is allowed at special events. It was decided that if a person is approved through a permit and pays a fee, that person can be considered a concessionaire. The Council has endorsed the department trying this concept. Selling will be limited to non-profit and charitable institutions. Selling will be limited specifically to there area where the permit was issued.

Two new special use applications have been developed. A shorter application is available for smaller events. The longer application will give staff more details which should improve communication and alleviate potential problems. An explanation sheet which explains when a permit is needed and what is required has been developed. All information is available on the web.

Kloepfel – What enforcement is in place to make sure that what is stated on the application is what occurs at the event?

Hood – The Park Ranger receives a copy of all special use applications and checks on the events.

Pauls – Will there always be a fee to the applicant?

Hood – For most events, yes. The minimum fee is a shelter reservation fee. The new forms will allow us to be more consistent with our fee charges. A wedding fee has been implemented which will be charged if the applicant does not reserve a shelter.

Gowans – What will be the fee structure for the amphitheater?

Hood – We will take a look at that as the amphitheater is built. A fee structure will be developed. We anticipate the Recreation Services staff will program the amphitheater quite heavily.

### **MPRA Conference**

Hood – The MPRA Conference is March 1-4 at Tan-Tar-A. Commission is encouraged to attend. The Exhibit Hall will be open on Wednesday. The Keynote Speaker and Awards Banquet are on Thursday. Wynna Faye Elbert will be receiving the retirement award. Shuttle service will be available. Send registration to Beth Giese.

### **Capital Project Update**

Griggs – MKT Trail: Bridge work is being done along the approaches of Bridges 1, 2 and 3. Staff is stacking boulders to build up the trail and help alleviate wash outs.

MKT Stadium: Digesters are being removed as part of the Martin Luther King Memorial project. The digester removal is being handled by the sewer utility. A small shelter will be built in the spot.

Art conservators have completed the test section in late fall. They are pleased with the results. The test section will sit through a cycle of seasons to see if it has corrected the problem. If the test period is successful, the art conservators will come back and restore the remainder of the memorial. Ideally, the restoration will be complete by mid-August, which is the anniversary of the opening of the memorial.

Stephens Lake Park: Staff had to get a sidewalk variance from Planning & Zoning and the City Council to put in perimeter trail. The Gordon Shelter is going in. Day Camp building is in the permit process. The goal is to have the building open by day camp season.

### **Commission Comments**

Gowans – Gave the Commission an Art in the Park update. A mock up of the artist's two ideas is located in the lobby of the Daniel Boone Building. The public is encouraged to provide input on the ideas. The artist plans to create the artwork with ceramics. The Art in the Park committee will make a recommendation.

Meeting adjourned at 7:50 pm.

Minutes by Beth Giese.